Class Concept

Management Analyst I's assist management in conducting research, analyzing legislative implications, budget analysis and revenue/expenditure projections, determine data processing program needs or requirements, or other activities which involve providing recommendations to management.

Series Concept

Management Analysts conduct a variety of studies, research and analysis of management and administrative areas such as budgeting and financial analysis (versus bookkeeping); departmental operations such as forms, policies and workflow; legislative analysis; management research; and statistical and informational analysis. Incumbents make recommendations and assist in or implement new or revised procedures and systems.